

## **Chalke Valley Playschool Corona Virus policy**

**Our setting is aiming to ensure we have processes to manage the following areas.**

### **Children's arrival at the setting**

- We have a form to fill in on your arrival at the pre-school, to record your answers when we ask if parents, children or any other member of the household have any symptoms of Covid 19 ( High Temperature or a persistent cough)? Have you been in contact with anyone who has the virus? Have you been using another child - care setting?

If the answer to these questions is YES, you will not be allowed to leave your child at the pre-school.

- Parents to wash their child's hands thoroughly on arrival at the setting, at hand washing station.
- Child's lunchbox and bag to be placed in welcome basket, a staff member will disinfect the outer bag before placing on the lunch trolley and pegs.
- At home lunch boxes need to be again wiped clean. Please put your child's food and drink in packaging that they can use and open themselves.
- The staff member greeting families will be wearing PPE (visor, apron and gloves). This will be removed once all children have entered the building.
- A Staff member will take your child into the pre-school building from the front door when you hand them over to us. We will be asking parents to leave the property promptly after dropping off their child. You can ring us to check how your child is settling on 01722 781072.
- We will have one bubble of children, no more than 16.
- All children coming into the pre-school should avoid all non- essential public transport travel and outside of setting hours, minimise social interactions, as per national guidelines.
- We will be outside as much as is possible please provide sun cream and appropriate clothing for the weather

### **Play and Learning**

- Due to the small size of our setting free flow will continue as before covid.
- We will be minimising the resources available to those that can be cleaned effectively.
- We will rotate the selection of resources daily, so the children will still have access to the wide variety of resources we can provide for their individual development needs.
- We will ensure children wash their hands regularly throughout the day, as well as before eating, after coughing or sneezing etc.
- There will be no visits to School for the remainder of this term.

## **Staffing**

- All staff coming to pre-school should avoid all non-essential public transport travel, whenever possible and, outside of pre-school hours, should minimise social interactions, as per the National Guidelines.
- Staff will wear clean clothes each day.
- If any staff member shows symptoms or believes they have been exposed to the virus they will be sent home.
- We will be working to normal ratios.
- Staff will wear PPE at drop off and collection and when dealing with bodily fluids.

### **If a child starts displaying symptoms**

- If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate as per the guidelines.
- A child awaiting collection will be moved to the front garden or the office where they can be isolated. The member of staff with them will wear a mask, visor, apron and gloves.
- If they need to go to the bathroom while awaiting to be collected, they should use the staff toilet. The bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else.
- If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They would wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.
- If clinical advice is needed, the pre-school staff, parent or guardian would go online to **NHS111** (or call **119** if they do not have internet access).
- Parents will be requested to have the child tested for covid by telephoning 119, please see attached flow chart.

### **Undertake regular cleaning**

- **Clean and disinfect frequently touched surface throughout the day**
- This includes tables, chairs, resources. Equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks.
- We will wear disposable gloves for cleaning and dispose of immediately after cleaning.

- Using a disposable cloth, first clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products we normally use.
- We will wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used when cleaning.

#### **Cleaning of electronics**

- Children will not be permitted to touch electronics.
- Staff team will be allocated a kindle each to use.
- Hands should be thoroughly washed before and after using laptop
- Telephone should be wiped using disinfectant wipes after each use.

#### **Cleaning of clothing, towels, and soft furnishings**

- Launder items according to the manufacturer's instructions. Using the warmest appropriate water setting and dry items completely. Dirty laundry can be washed with other items. Clean and disinfect hampers boxes etc. according to the guidance above for surfaces.

#### **Disposal of potentially contaminated waste.**

- Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and put in a suitable and secure place, marked for storage until:
  - The individual tests negative, waste can then be put in with normal waste.
  - The individual tests positive or results not known; then store it for at least 72 hours and put in with normal waste.

#### **Resources re Corvid 19**

- Posters on general hand hygiene can be found in the pre-school.
- Our staff team have been strictly isolating, we trust you have done the same

3<sup>rd</sup> July 2020